

Community Sustainable Energy Officer

APPLICATION DEADLINE: Friday June 17th, 2022 at 4pm

JOB TITLE: Community Sustainable Energy Officer

SALARY: €42-48 | Plus Work Phone and Laptop | Business Expenses | Company pension with employer contribution

START DATE: Immediate start for 1 FTE *plus a panel will be created for all successful candidates for future positions.*

LOCATION: Our offices are in the vibrant cities of Kilkenny and Waterford. Regular travel to sites within the region will be required. A hybrid working model is in place.

CONTRACT TYPE: Full Time – Fixed Term Contract 2 years with 2-year extension option subject to performance. *Part time is a potential option if requested.*

WORKING HOURS: Full time – Monday to Friday 37.5hr/week standard contract | Sick Pay scheme in place and Engineers Ireland CPD certification.

CONTEXT

3cea's strategy sets out the goal of making the southeast region a leader in energy efficiency and renewable energy, a change that is and will be driven by community engagement. 3cea delivers the Sustainable Energy Communities (SEC) programme in the southeast. The 3cea team work on a wide range of projects, providing a range of energy services to its clients including sustainable energy management, decarbonisation, energy auditing, energy efficiency & renewable energy development and others.

WHAT YOU WILL BE DOING

Sustainable Energy Communities

- To drive and lead 3cea's community strategy across the southeast

- Providing technical support for communities and County Mentors on the SEC programme
- Developing strategies for effective engagement between communities and public bodies
- Energy & Carbon Master Planning at local and regional levels
- Conducting Energy Audits
- Contributing to Energy Master Plans
- Developing feasibility studies
- Deliver energy and climate awareness talks and workshops

Project Delivery

- Providing technical support on the Sustainable Energy Communities Programme
- Monitoring and reporting on community progress
- Develop a pipeline of community energy projects
- Developing feasibility studies and business cases for projects
- Project Management of various energy efficiency & renewable project implementation. Programming works & tracking progress against baselines and milestones
- Managing consultants and sub-contractors

General

- Providing technical knowledge to County Mentors working with communities
- Creating training materials for Communities
- Liaising with SEAI, Local Authorities and Leader on sustainable energy projects
- Developing feasibility studies and business cases for projects
- Reviewing and assessing community Energy Master Plans
- Identifying and supporting grant and funding opportunity applications at a national and EU level
- Mentoring Junior Engineers and reporting to the Senior Engineer on delivery and programmes
- Supporting staff engagement activities & providing staff training

- Liaise with 3cea Marketing & Communications, Admin, Accounts, Public Sector, Communities, Housing, Project Delivery & EU Projects

PERSON SPECIFICATION

The successful Candidate will be a well-rounded, team player, with the ability to collaborate and support Team Leads across the agency. The passion and drive to make a contribution to community development towards sustainable energy in the Southeast and possess the ability to influence others to do the same. Can articulate the Agency's strategy in a clear and transparent way and will develop strong relationships and build rapport with stakeholders, partners and team members.

CANDIDATE MINIMUM REQUIREMENTS

Each Candidate must, on the latest date for receipt of completed application forms for the position have:

- 2H1 Graduate (Level 8) Degree in Energy Engineering/Sustainable Energy/Environmental Science/Mech, Elec, Civil, Arch, Building Services, Environment etc.)
- Knowledge and understanding of Climate Action Plan goals
- Energy awareness education
- You are a natural 'people person' and are comfortable presenting our work in a variety of situations, from small community events to large conferences
- Community engagement experience
- Minimum 2-5-years' experience in **at least two** of the following sustainable areas:
 - Sustainable Energy Management (energy efficiency, renewable energy)
 - Energy Auditing
 - Renewable Energy Support scheme
 - Training compilation in the energy area
- Excellent Interpersonal & Client communication skills
- Strong IT and analytical skills; Microsoft Excel, Project etc.
- Team player with a 'can-do' attitude, who strives for results
- Eligible to work/move freely within the Schengen Travel area
- A valid driving licence

DESIRABLE EXPERIENCE / QUALIFICATIONS

- Active membership of a professional organisation (Engineers Ireland, IGBC, IEMA)
- Registered Energy Auditor/BER Assessor
- Experience in applying for national or EU funding
- Project management
- Experience in Microsoft Project
- Facilitation skills/workshop development
- Experience in energy efficient design of buildings or building services.
- Knowledge and understanding of County Development plans and county council functions

HOW TO APPLY?

If you feel you are the right person for the role, we would love to hear from you. Download, complete and email the application form available on www.3cea.ie/careers to Bill Lowe blowe@3cea.ie with a subject line '**Community Sustainable Energy Officer**' telling us more about yourself, your experience/ambitions. Please also indicate your earliest available starting date.

CLOSING DATE FOR APPLICATIONS: Friday, 17th June at 4pm

3cea is an equal opportunities employer. Note that your CV may be attached but will not substitute for a completed 3cea Application Form.

*A panel of successful candidates will be created and as vacancies arise, they will be filled from the panel of suitably qualified candidates. Placement on a panel is not a guarantee of appointment to a position.